

THE FOLLOWING DOCUMENTS
ARE ATTACHED:
(Please do not remove)

ER 0405X 88

NIC 0075Q 88

SUBJECT:

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Distribution of Sensitive Compartmented Information to the
Department of State

FROM:

H. F. Hutchinson, Jr.
Acting Chairman, NIC

EXTENSION

NO *NIC-00752-88*

DATE

26 February 1988

STAT

TO: (Officer designation, room number, and
building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALSCOMMENTS (Number each comment to show from whom
to whom. Draw a line across column after each comment.)

1.

ER

26 FEB 1988

TKL

2.

3.

DDCI

28 FEB 88 *RC*

4.

DDI

5.

6.

7.

8.

9.

H. F. Hutchinson, Jr.
AC/NIC 7E47 HQS

10.

11.

12.

13.

14.

15.

3. For signature

*Dick - please ensure
that DDI employees
also abide by these
rules.**Rg.*

9. For transmission to NFIB

*6-249-iv*FORM 1-79 **610** USE PREVIOUS EDITIONS~~SECRET~~

★ U.S. Government Printing Office: 1985-494-834/49156

~~SECRET~~

29 February 1988

MEMORANDUM FOR: National Foreign Intelligence Board Principals

FROM: Robert M. Gates
Deputy Director of Central Intelligence

SUBJECT: Distribution of Sensitive Compartmented Information
to the Department of State

1. The Director of INR has asked the cooperation of all members of the National Foreign Intelligence Board in ensuring that all Sensitive Compartmented Information and intelligence related Special Access Program materials sent to the State Department be through a receipt accountable package in care of INR.

2. The Bureau of INR is the only State organization authorized to receipt for, distribute, store, and control SCI and SAP materials in accordance with DCID guidelines. The proper address is:

TO BE OPENED BY THE CCO, TCO OR BCO
INR/Intelligence Support
Room 6510-A
Department of State



Robert M. Gates

25X1

CL BY SIGNER
DECL OADR
DRV FM: MULTIPLE

~~SECRET~~

SECRET

(NIC #00752-88)

SUBJECT: Distribution of Sensitive Compartmented Information
to the Department of State

DCI/AC/NIC:HFHutchinson,Jr.:bha (26 Feb 88)

Dist:

WANG transmission to NFIB Principals

- 1 - DCI
- 1 - DDCI
- 1 - ER
- 1 - DDI
- 1 - ADDI
- 1 - NIC/PO
- 1 - HFH Chrono
- 1 - O/C/NIC Chrono

Class: (Derived from Multiple Source Documents: State/Abramowitz memo dtd 880203 to Assistant Secretaries/Ambassadors-at-Large; and Memo to William Webster dtd 880203)

SECRET

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Top Secret Control Officer
INR/Intelligence Support
Room 6510-A
Department of State

Robert M. Gates



SECRET

L-249-1r

SECRET

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- 1 - O/C/NIC Chrono

SECRET

Washington, D.C. 20505

2-20

C/NIC -

Please prepare a brief note
to NFIB principals for DCI or
my signature conveying Mort's
message. (by COB 2/26)

Rg.

TO: *W*

		ACTION	INFO	DATE	INITIAL
1	DCI		X	2/17	<i>W</i>
2	DDCI		X		
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA		X		
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC		X		
10	GC		X		
11	IG		X		
12	Compt		X		
13	D/OCA		X		
14	D/PAO		X		
15	D/PERS				
16	D/Ex Staff				
17					
18					
19					
20					
21					
22					

SUSPENSE

Date

Remarks #2 please arrange for in-house instructions. *W*

#2 please arrange for in-house instructions. WHW

STAT

Executive Secretary

12 Feb 88

Date

3637 (10-81)

ASSISTANT SECRETARY OF STATE
WASHINGTON

Executive Registry

88-0405X

February 3, 1988

SECRET

MEMORANDUM FOR: Mr. William H. Webster
Director,
Central Intelligence Agency

SUBJECT: Reminder to Personnel on Distribution of
SCI/SAP Materials to Department of State

I recently distributed the attached memorandum to my colleagues at State, reminding them that certain types of intelligence material may not be stored outside of INR's facilities, in accordance with both Department of State and Intelligence Community rules. I did so because I believe employees of NFIB agencies have distributed Sensitive Compartmented Information (SCI) and intelligence related Special Access Program materials directly to other bureaus at State.

I would appreciate if your people could be reminded that many Department of State employees (particularly secretarial personnel) are not SCI/SAP indoctrinated, that no State office may store SCI materials except INR, and that the only way to get SCI/SAP materials to anyone in State is to send them through a receipt accountable package care of INR. Any other procedure is contrary to regulation and could constitute a security violation.

Many Thanks.

Mort
Morton I. Abramowitz

Attachment
As stated.

SECRET
DECL:OADR

ASSISTANT SECRETARY OF STATE
WASHINGTON

SECRET

February 3, 1988

TO: Assistant Secretaries
Ambassadors-at-Large

FROM: INR - Morton I. Abramowitz *MIA*

SUBJECT: Control and Protection of Sensitive Compartmented
Information and Special Access Program Materials

The Department's comprehensive search for documents relating to the Iran/contra investigations revealed that Sensitive Compartmented Information (SCI), sometimes referred to as 'codeword' or SI/TK/G was being handled by elements of the Department in ways inconsistent with the security regulations governing the control of SCI material.

The security regulations are set forth in Director of Central Intelligence Directives (DCID's) and take precedence over Department of State security regulations (5FAM900). INR as a member of the Intelligence Community (Executive Order 12333) with the support of the Bureau of Diplomatic Security (DS) is responsible for the Department's participation in the SCI Program. INR's entire organization and structure are built around these regulations and as such INR is the only element of the Department which can receipt for, distribute, store and control SCI and other intelligence materials falling under Special Access Programs (SAP) which follow DCID guidelines. It is apparent that other members of the Intelligence Community do not understand the Department's organization and are passing SCI materials directly to various Bureaus or Offices which in turn are not being controlled or stored in accordance with DCID's.

To ensure that the Department is adhering to the Executive Order and the DCID's I ask your personal assistance in having your staffs actively seek out SCI and SAP documents, and return it to INR's Sensitive Compartmented Information Facility (SCIF), Room 6510 for storage or appropriate disposition.

SECRET

SECRET

- 2 -

Arrangements are being made with DS to emphasize the identification of SCI during security checks and surveys which could result in the issuance of security violations and revocation of SCI access.

What Material is Covered? SCI and SAP information in cable format are readily identifiable because the originator will be CIA, NSA, DIS or INR and a 'codeword' will follow after the classification, i.e. TOP SECRET 'codeword'. Printed reports and documents will originate with the same agencies and may or may not bear a codeword, but in most cases will have a control number or be printed on special paper. If you have any questions, please call the INR Security Officer, Tom Chace (7-2503) for all security related matters, Jon Wiant (7-1504) for operational intelligence and Richard Clarke (7-2402) for analytical intelligence. INR briefers are also prepared to assist you.

What if Someone Gives It to Me? Decline retention and request that it be transmitted to you through INR. Stress that the envelope should be addressed to RCI State, Room 6510 and bear your name. If the information is time sensitive, please bring it to INR, Room 6510 for processing, control and handling instructions. Please do not process or store SCI within your offices, as you are committing a security violation.

What do I do if I already have SCI or SAP materials? DO NOT DESTROY IT! Either give it back immediately to whoever gave it to you or bring it to INR's SCIF, Room 6510 for entry into the appropriate accountable system. It will then be made available for your use in accordance with security procedures.

Clearance: DS - RELamb

SECRET

The Deputy Director of Central Intelligence

Washington, D.C. 20505

2-20

C/NIC -

Please prepare a brief note
to NFAB principals for DCI or
my signature conveying Mort's
message. (by COB 2/26)

Rg.

ROUTING SLIP

ER

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA		X		
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC		X		
10	GC		X		
11	IG		X		
12	Compt		X		
13	D/OCA		X		
14	D/PAO		X		
15	D/PERS				
16	D/Ex Staff				
17					
18	<i>ER</i>				
19					
20					
21					
22					
SUSPENSE		_____			
		Date			

Remarks

STAT

Executive Secretary

12 Feb 88

Date

3637 (10-81)

Executive Registry

88-0405X

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WASHINGTON

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L-249-IR

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WASHINGTON

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